



## Jim's Corner

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### Diocesan Bishop:

The Rt. Rev. Susan B. Haynes

### ST. PETER'S CHURCH STAFF

**Interim Rector:**  
**The Rev. Dr. James W. Hunter**

**Secretary:**  
**Laura Kallestad**

**Organist:**  
**Elizabeth Miller**

**Treasurer:**  
**Charlie Pfeifer**

**N**ine months after starting the Interim Ministry Network's transitional and interim ministry training, I was certified as an Interim Minister on August 7, 2023. This training consisted of three parts; the Work of the Leader, the Work of the Congregation, and Fieldwork. The first two parts were more theoretical while the third part was more practical as I designed a project to be executed in the parish, in the near future. It is about this project that I want to tell you. But, first, let me share with you what prompted this project.

During the part of the training called the Work of the Leader, we studied several congregational life cycle theories. One theory developed by George W. Ballard, Jr., which impressed me, used a car as a visual metaphor for a congregation. In this imaginary VW Beetle sit four occupants; the driver (Vision), the front seat passenger (Relationships), the driver side back seat passenger (Management), and the passenger side back seat passenger

(Programs). **Vision** provides the understanding of spiritual and strategic direction for a local congregation, cast by the leadership and owned by the membership. **Relationships** bring people to faith, connect them to a local faith community, allow them to assimilate into that faith community's life and ministry, and provide opportunities for spiritual growth and service. **Programs** are the functions which support relationships: worship services, educational opportunities, fellowship, ministries of service, connections to the wider religious community and society. **Management** is the administration of resources and decision-making structure through which programs are made possible and the congregation can change and grow.

In this metaphor, Vision drives the car. Relationships would navigate. Programs would support Relationships, and Management would sit behind Vision. After a period of time, Vision will tire of driving and Management will climb into

the driver's seat – and the longer Management would drive, the more passive and aged a congregation would act.

It's logical that Vision is the first principle to develop, and that its loss leads to decline. What is helpful about this model is to understand that Relationships exist to support Vision, to incarnate it, to make it reality; that programs exist only to support the Relationships which bring Vision to life; and that Management provides the structures and resources to create and support Programs which encourage the relationships that incarnate Vision. At various stages, some principles are more dominant than others. In the prime of a congregation's life, all four principles are working well together. Think of a Bell Curve where Vision, Relationships, Programs, and Management are at the top of the curve (the Prime of life, VRPM), and they may sit there for a long time, even years.

Eventually, however, like any person, Vision will begin to fade and tire and, as it does, it begins to be displaced by Management. Management is most certainly well-intended, but lacking Vision, it can only maintain, as best it can, the Programs currently in place. Often, some of these Programs will cease for any number of reasons; loss of congregational or Program membership, loss of energy or fatigue among the members supporting the Program, conflict within the congregation, cultural pressures, etc. Naturally, the life energy of the congregation will start down the downside of the Bell Curve to Maturity (vRPM), Empty Nest (vRpM), Retirement (vrPM), Old Age (vrpM), and, eventually, Death.<sup>1</sup> The way to reverse this downward trend is to revision the purpose and mission of the parish. The Vestry agreed with me that where St. Peter's is in this life cycle is in the Empty Nest stage (vRpM).

With that said, the project I have designed, with the tremendous help of the diocesan Canon for Formation, Mrs. Lynn Farlin, is to revision the purpose and mission of St. Peter's. This design consists of several meetings, the first of which has already occurred (August 20, 2023), the Mutual Ministry Review. This is a mutual review (by the clergy and vestry) of the ministry that is happening by both the clergy and the lay folks. The idea is to acknowledge the things that are going well, the growing edges (what needs attention or improvement), and the possibilities for the coming year.

The next four meetings are called "Formation Events," which require congregational participation. These meetings are designed to elicit information from the members of the parish which will be used by the vestry, at a later vestry retreat, to discern what God is calling us to do. The four Formation Events will focus on 1. Telling our stories, 2. Looking at the question "Who is my neighbor," 3. Hearing what the Spirit is saying to you, and 4. Celebrating what we have learned, titled Seek/Name/Celebrate.

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<sup>1</sup> The Fundamentals of Transitional Ministry: The Work of the Congregation, 2013 Interim Ministry Network, A:145-146.

Jim's Corner, Cont. from page 2

The dates for these Formation Events are:

Sunday, 9/10 Formation Event #1 at 11:30 A.M. in the Parish Hall  
Sunday, 9/24 Formation Event #2 at 11:30 A.M. in the Parish Hall  
Sunday, 10/8 Formation Event #3 at 11:30 A.M. in the Parish Hall  
Sunday, 10/22 Formation Event #4 at 11:30 A.M. in the Parish Hall

A light lunch will be provided. These Formation Events will be facilitated by Canon Farlin. I cannot stress enough how important these Formation Events will be to the life of St. Peter's. What you, yes *you* dear reader, have to contribute at these meetings will determine the future of our congregation. Information will be gathered at each meeting to be used by the vestry at the February 3, 2024 vestry retreat, which will, again, be facilitated by Canon Farlin.

I believe St. Peter's has a bright future if we will listen to the Lord during these meetings. I am confident that we all want to see our parish thrive, but it can only do so if you participate and support our efforts. Please pray for St. Peter's and about your involvement in determining the future of this parish.



# Guidelines from Bishop Susan Haynes for the Offering of Holy Communion Post-Covid

*ONE BREAD, ONE BODY, ONE LORD OF ALL...*

*ONE CUP OF BLESSING WHICH WE BLESS*

We all can sing, probably by heart, these words of John Michael Talbot's well-loved Communion hymn. The symbols they speak of are powerful images of unity and community. We are one, bound together by common bread and common chalice. Covid, for a time, rearranged some of these powerful symbols by necessitating at first the absence of bread and wine altogether, then the absence of the cup, then by dividing the cups into hermetically sealed plastic containers, and finally by the presence of many cups rather than just one. Throughout the pandemic we struggled to hold onto images of unity. And now we live with the pandemic – we have incorporated safeguards for living with it into our lives. As we learn how to live within these new guidelines, it is time to return to our images of unity. It is time to return to one bread, one cup.

Last year around Holy Week, I permitted the return of the common chalice for those who wished to partake. Priests were advised to continue their instruction that communion in one kind (the bread or host) would be a sufficient, perfect, and whole communion; but for those who wanted to receive in both kinds, the common cup was offered once again. Many churches, with the bishop's permission, could continue, for a time, to offer individually sealed containers of bread and wine; but the goal has always been to return to the common chalice. The time for that goal is now.

As we enter the time after Pentecost, the season of Ordinary Time, Holy Communion in all our Episcopal parishes and faith communities should be offered through the vessels of one bread, one chalice. Churches may use up their supplies of the individually sealed containers of bread and wine but should not order more. At the point that the supply of these individually sealed containers is diminished, Communion should be offered as it was before the pandemic (one bread, one cup) with the following guidelines:

## **Communion in One Kind**

Instruction and education should be given frequently (both verbally and written in the bulletin) that the reception of Communion in one kind is a sufficient and perfect Communion. Communion may be offered as individual hosts or as a common loaf, provided the one distributing the host has completely sanitized hands. ***The bread, the Body of Christ, should be administered by the priest or deacon.***

## **The Common Chalice**

The common chalice should be offered to all, but none should be compelled to consume. The common chalice should be administered by a duly trained and licensed Lay Eucharistic Minister (LEM). ***Reminder: according to church canon law, LEMs must be adult confirmed communicants. Children and unconfirmed adults should not administer the chalice.***

## Guidelines from Bishop Susan Haynes, cont.

### **Intinction (the dipping of the host into the wine)**

Intinction currently is not authorized by individual communicants. Intinction by individual communicants has consistently been shown to be the practice that is the least hygienic and most conducive of bacterial germs. If a communicant desires his/her host to be intincted, only a licensed Lay Eucharistic Minister who has been properly trained may do the intinction. Should the communicant desire this, the communicant should leave the host in his/her hand indicating to the chalice bearer that intinction is desired. The chalice bearer may then pick up the host and intinct it and place it back into the communicant's hand, being careful not to touch the hand. A separate intinction cup may be used for this practice.

Gathering around the table of our Lord is a gift we receive graciously and gratefully. It is a symbol of our united effort to connect with Christ and to be empowered and nourished to offer His way of love to the world. Through the grace and nurture of bread and wine, body and blood, we are empowered to offer acts of charity that speak to the presence of Christ in our world and of God's love for us. I am reminded of the words of the hymn, written by my friend, mentor, and colleague, The Rev. Canon Henry George Randolph, Jr. which he wrote in honor of my consecration, and which was sung during Communion at that consecration and in many churches the next day:

***Now gathered here, O God, we raise our hearts to thee with joy,***

***And offer our unending praise, our hymns to thee employ.***

***We give thee thanks for this new day in our community,***

***Renewing now our vows to serve with utmost charity.***

***For this most holy sacrament, this blessed Bread and Wine***

***Become for us our nourishment, and to our souls the sign,***

***O Lord of grace, we offer thanks and may we always be***

***Thy servants to all people then with utmost charity.***

***And as we go from here, O God, we ask thee to receive***

***Our humble prayers, our loving hearts, and may we never leave***

***Without thy presence and thy grace giv'n sacramentally***

***To acclaim thee and reflect thy Love with utmost charity.***

(Music: *Kingsfold*, English folk melody; adapt Ralph Vaughn Williams (1872-1958))

# Safe Church Training

**ACT NOW! REGISTER TO SAVE YOUR SPOT!**

## Specialized Training Workshops

This training is required for vestry members, clergy, church staff.

Register on the Diocesan Website to attend. <https://diosova.org/safe-church/>

## Christ & St. Luke's, Norfolk

**ABOUT:** This is a day-long, in-person Specialized Training workshop.

**DATE:** Saturday September 16, 2023 - 9:00 A.M. - 3:00 P.M.

**LOCATION:** Christ & St. Luke's Episcopal Church  
560 W Olney Rd, Norfolk VA 23507

## Universal Training Workshops

This training is suitable for Sunday school teachers and VBS volunteers (it does NOT meet requirements for vestry members, clergy, or church staff).

## Christ & St. Luke's, Norfolk

**ABOUT:** This is a 90-minute, in-person Universal Training Workshop.

**DATE:** Thursday September 21, 2023 - 6:00 P.M. - 7:30 P.M.

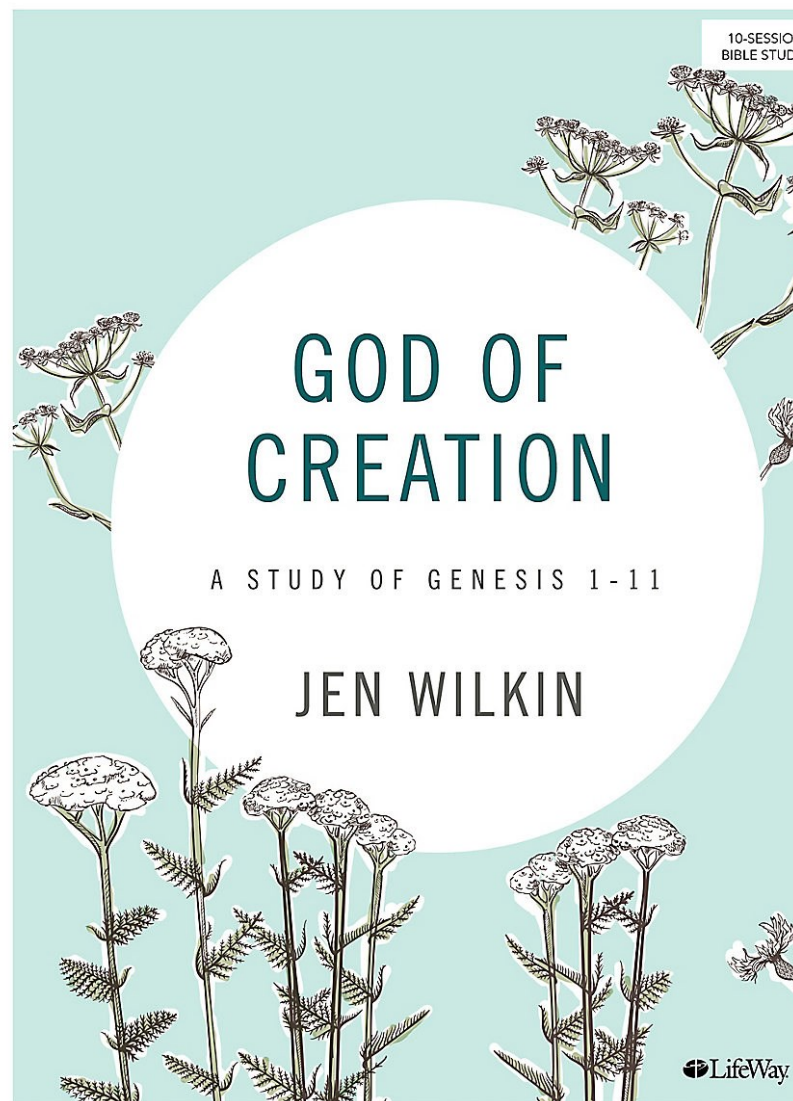
**LOCATION:** Christ & St. Luke's Episcopal Church  
560 W Olney Rd, Norfolk VA 23507

Register on the Diocesan Website to attend. <https://diosova.org/safe->

*Both classes may be completed online also - follow the directions at the bottom of the "Safe Church" page on the website.*

New Bible Study will begin Wednesday, September 13, 2023, at 7:00 P.M. The study will be a 10-week study on the first 11 chapters of Genesis, using Jen Wilkin's "God of Creation" workbook. The study will involve reading the weekly passage and answering the questions in the study guide. We will then meet as a group to discuss and watch Jen's video. **Please Sign up to attend with either Kimberly Truxell or Laura Kallestad.** You will need to purchase the workbook which is available at Lifeway Christian, Christian Books, and Amazon. If you have any questions, please see Kimberly Truxell.

Please see Laura about purchasing this workbook - she can put in a bulk order with Christian Book. Cost is \$15.99 each



# MINISTRY ANNOUNCEMENTS



The ladies of St. Peter's meet on the second Monday of each month for lunch and fellowship. On September 11th at 12:30 P.M., we will be enjoying fellowship at Smokey Bones at Town Center in Virginia Beach. If you plan to attend, please sign the list on the bulletin board in the parish hall. For more information contact Millie Coward, cell (757) 469-5887/m.jlc@verizon.net.

**The Altar Guild** – We are looking for any man, woman, or young person that is confirmed in the Episcopal Church to join this ministry. We need your help! We welcome you to join our team to help prepare the altar for celebrations of worship such as weddings, baptisms, funerals, and Sunday services. If you are interested or would like more information, contact Millie Coward, cell (757)469-5887/ m.jlc@verizon.net. Please consider joining this critically needed ministry of St Peter's.



Our summer break is over!! We will be meeting on September 5<sup>th</sup> at 10:00 A.M. in the Diffenbaugh Library to crochet, knit and loom, baby items, hats, shawls, breast prosthesis, and washcloths. If you would like to learn one of these crafts, we have expert teachers and all the supplies you will need to practice. For more specifics contact Millie Coward, cell (757) 469-5887/ m.jlc@verizon.net



**Take me out to the ball game!** It was a great night at the ballpark enjoying a Tide's Baseball game on July 25<sup>th</sup>! We sold 22 tickets this year for this Faith and Family Night. A big thank-you for everyone who was able to join us. Being July, it was a very "hot" night, but good food and company helped eliminate those things. Also, the game was stopped for a very short time due to a drone flying over. Just never know what will happen at the ballpark! Hope to see everyone again next year at the ballpark.

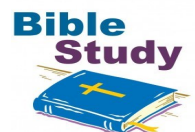


## Acts of Kindness Gives a Gift to the Summer Camp Children

With the help of Laura Kallestad, cute bags were ordered filled with bubbles, a coloring book, toy, crayons, and other items to bring a smile to the Summer Camp children. The bag has a decal on both sides for the children to enjoy coloring, too. It is always our pleasure to provide the Summer Camp children an "Act of Kindness"!



**Bible Study** meeting is on Thursdays at 10:30A.M., in the Diffenbaugh Library. All are welcome! Bring a Bible and don't forget to bring a friend.



**Sunday School** will restart on September 10th, 2023. The nursery will be available for infants thru 2 years and Sunday school includes children 3 - young adult. **Please do not leave children in any of the Sunday school rooms without supervision. Thank you.**





# September 2023

St. Peter's Episcopal Church &  
Day School  
224 S. Military Hwy  
Norfolk, VA 23502  
Office: (757) 466-9392  
Fax: (757) 466-9414



Sun	Mon	Tue	Wed	Thu	Fri	Sat
					1	2
<b>3</b> 8:00 A.M. - Rite I 10:00 A.M.-Rite II 14th Sunday after Pentecost	<b>4</b> +LABOR DAY+ +HOLIDAY+	<b>5</b> DAY SCHOOL BE- GINS A NEW SCHOOL YEAR! 2023 - 2024 7:00 P.M. Transition Team Meeting 8:00 P.M. AA MEETING	<b>6</b>	<b>7</b> Bible Study in the Library - 10:30 A.M.	<b>8</b>	<b>9</b>
<b>10</b> 8:00 A.M. - Rite I 10:00 A.M.-Rite II 15th Sunday after Pentecost Sunday School Begins 10:00 A.M. Formation Event 11:30 A.M.	<b>11</b> %&' S'DA Ladies Luncheon at Smokey Bones Town Center Finance Meeting - 6:30 P.M. Vestry Meeting - 7:00 P.M.	<b>12</b> 8:00 P.M. AA MEETING	<b>13</b>	<b>14</b> Holy Cross Day Bible Study in the Library - 10:30 A.M.	<b>15</b>	<b>16</b>
<b>17</b> 8:00 A.M. - Rite I 10:00 A.M.-Rite II 16th Sunday after Pentecost	<b>18</b> Day School Board Meeting - 7:00 P.M.	<b>19</b> 7:00 P.M. Transition Team Meeting 8:00 P.M. AA MEETING	<b>20</b>	<b>21</b> Bible Study in the Library - 10:30 A.M.	<b>22</b>	<b>23</b>
<b>24</b> 8:00 A.M. - Rite I 10:00 A.M.-Rite II 17th Sunday after Pentecost For- mation Event at 11:30 A.M.	<b>25</b>	<b>26</b> 8:00 P.M. AA MEETING	<b>27</b>	<b>28</b> Bible Study in the Library - 10:30 A.M.	<b>29</b>	<b>30</b> Worship Committee Meeting 10:30 A.M.

## MINISTRY ASSIGNMENTS

### SEPTEMBER 3 - 14th Sunday after Pentecost

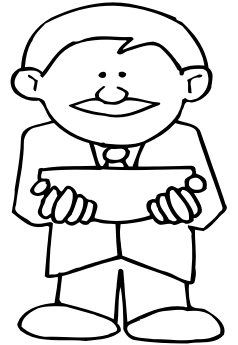
Acolyte: Nancy Comfort

Ushers: Larry Shreve, Howard Belote

Lector: 8:00 - Jeffrey Pfeifer; 10:00 - Bronwyn Shreve

LEM: 8:00 - Bob Vanderslice; 10:00 - Bruce Comfort

Altar Guild Duty: Lynne Monette, Jessica Trochanowski



### SEPTEMBER 10 - 15th Sunday after Pentecost

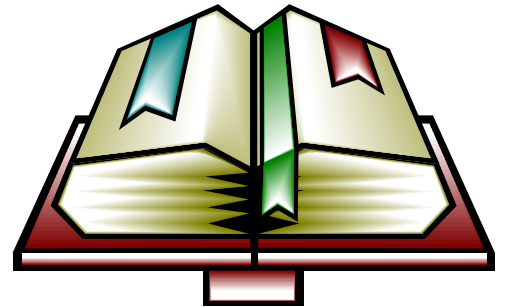
Acolyte: Magdalena Kress

Ushers: Vicky Martin, Jim Jimeno

Lector: 8:00 - Susan Sigler; 10:00 - Larry Shreve

LEM: 8:00 - Bob Vanderslice; 10:00 - Judy Eller

Altar Guild Duty: Millie Coward, Charlette Corbett



### SEPTEMBER 17- 16th Sunday after Pentecost

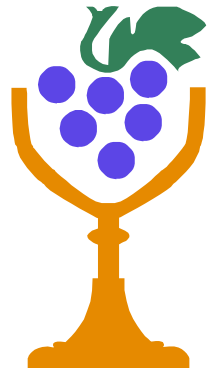
Acolyte: Bronwyn Shreve

Ushers: Steve Kakol, Greg Evans

Lector: 8:00 - Charlotte Corbett; 10:00 - Linsey Shreve

LEM: 8:00 - Bob Vanderslice; 10:00 - Kimberly Truxell

Altar Guild Duty: Judy Eller, Ashley Pierce



### SEPTEMBER 24 - 17th Sunday after Pentecost

Acolyte: Eric Evans

Ushers: Susan Sigler, Larry Shreve

Lector: 8:00 Jeffrey Pfeifer; 10:00 - Jeffrey Pfeifer

LEM: 8:00 - Bob Vanderslice; 10:00 - Nancy Comfort

Altar Guild Duty: Vel Shreve, Elizabeth Miller



# CHILDREN'S LESSON FOR SEPTEMBER

Every day we see crosses all around us. People wear them as jewelry, hang them on the wall, use them as key chains, and sometimes even tattoo them on their bodies. When you pass by a church, you might see a cross on the steeple.

One day, as Jesus and His disciples were walking along a road, Jesus asked them, "Who do people say that I am?"

The disciples answered, "Some say John the Baptist or one of the prophets."

"And who do *you* say that I am?" Jesus asked.

Peter answered, "You are the Christ, the Messiah."

Peter was right, but Jesus told him to keep it quiet for the time being. Jesus said, "It is necessary for me to suffer many terrible things. I will be arrested, tried, and killed. But after three days I will rise again."

Peter didn't like that! He took Jesus aside and told Him to stop talking like that.

But Jesus reprimanded Peter. He said, "You're looking at things from a human point of view, not from God's."

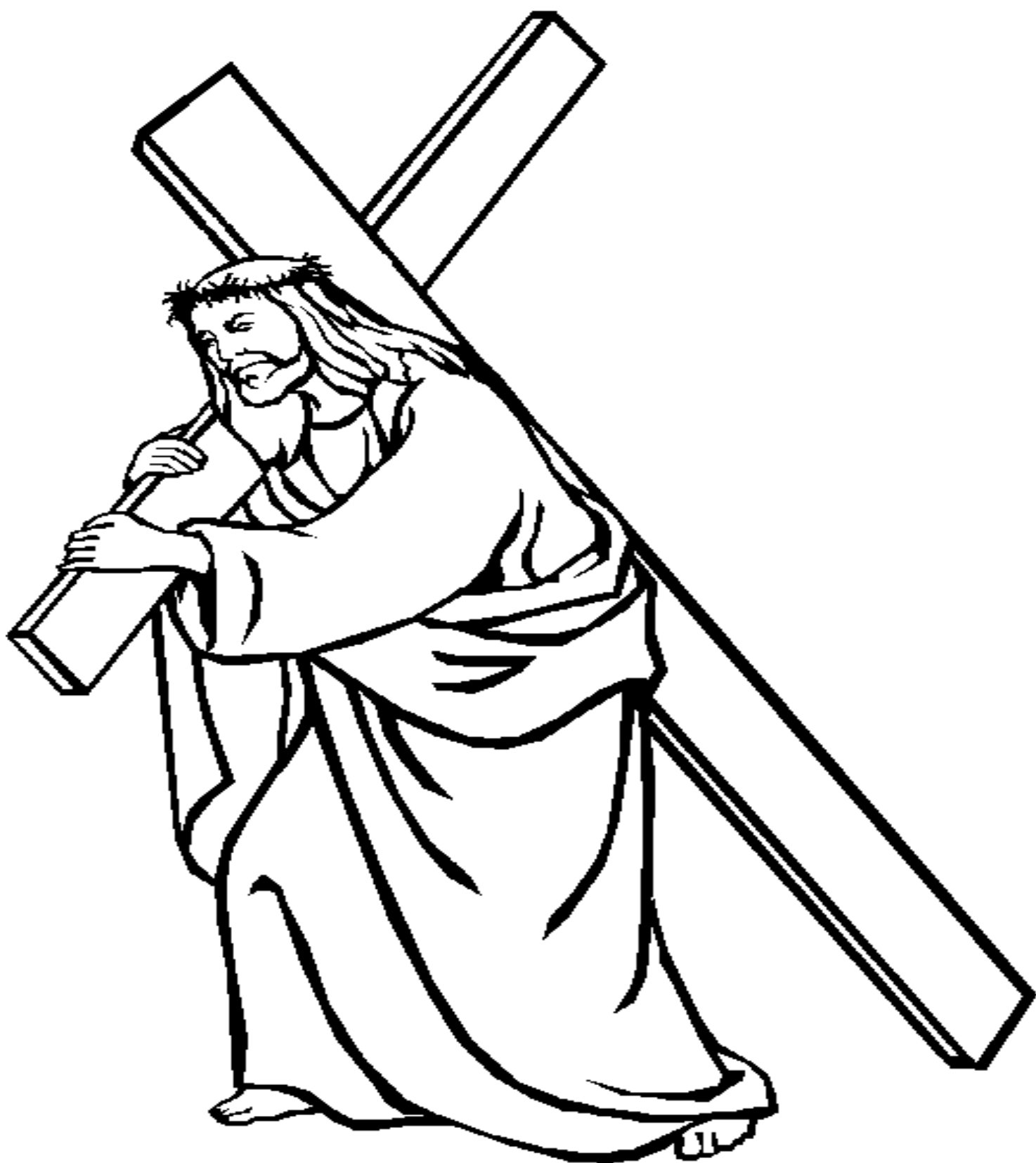
Then Jesus called the crowd of people who had gathered around to come and join Him and His disciples. "If any of you wants to be my follower, you must turn from your selfish ways, take up your cross, and follow me. If you try to hang onto your life, you will lose it. But if you give up your life for my sake, you will save it."

So, what does this mean for us? It means that we have a Savior, Jesus Christ, who was willing to give up everything so we can have everlasting life. It also means that those of us who want to be His followers must also be willing to take up our own crosses, give up everything, and follow Him.

The cross is so much more than a piece of jewelry, a work of art, or a decoration on a steeple. It's a reminder of our Savior's great love for us and our call to follow Him!

God, thank You for loving us so much that You sent Your Son to die on a cross. As His disciples, help us to take up our crosses and follow Him. In Jesus' name, amen.

# Take Up Your Cross Coloring Page



# SEPTEMBER

**Birthdays and Anniversary Blessings are on the 1st Sunday of the month at both the 8:00 A.M. and 10:00 A.M. services.**

# HAPPY BIRTHDAY

# HAPPY ANNIVERSARY

Jody Baggett	3rd
Marlissee Snuffin	6th
Justine Winder	16th
Laura Kallestad	16th
Yvonne Lambeth	18th
LeeAnne Wright	21st
Danny Nowland	21st
Robert Truxell	23rd
Hunter Johnson	28th
Luke & Reid Walton	29th

If we missed your special date, please let the office know (757)466-9392.

If you want to stay informed of church activities and updates, consider joining **St. Peter's** REMIND group. All you have to do is send a text message from your phone. Reminders and alerts will be sent to you on your phone .....it is as easy as 1 - 2 - 3!

- (1) **Text Number: 81010**
- (2) **Include this Message in the comments: @3c6efe8**
- (3) **Then press: SEND.**

If you have questions or need assistance, please see Liz Kress or visit/call the office.

**All articles for the next issue of "The Call" are due by the 15th of the previous month.**

**Send articles to :  
laura@stpeters-norfolk.org  
or call the church office  
757-466-9392.**

***A 2023 Flower Chart is located in the vestibule as you enter the parish hall.***

***It is ONE way to order flowers for a special Sunday.***

***Please visit our website for online ordering if you would like to donate flowers in memory of a loved one or in thanksgiving.***

***The website eliminates mistakes that could hinder the ordering of flowers.***

***The price stays the same, \$72 per Sunday or \$36 if two people give on the same day.***

# Scripture Cookies



Look up each verse to find out which ingredients you will need to make your cookies.



*MamaKins Sweet  
Rose of Thorns*

- 1/2 cup - (Psalm 55:21)
- 1/2 cup - (Psalm 119:103)
- 1 - (Isaiah 10:14)
- 2 tsp - (Ephesians 5:2)
- 1 cup - (Matthew 13:33)
- 1/2 tsp - (Matthew 5:13)
- 1/2 tsp - (Galatians 5:9) baking soda substitute
- 1 tsp - (Proverbs 7:17)
- 3/4 cup - (I Chronicles 12:40)
- 2 cups - (Mark 4:7) oatmeal as a grain

Preheat oven to 350 degrees.

Beat the butter & honey for one minute.

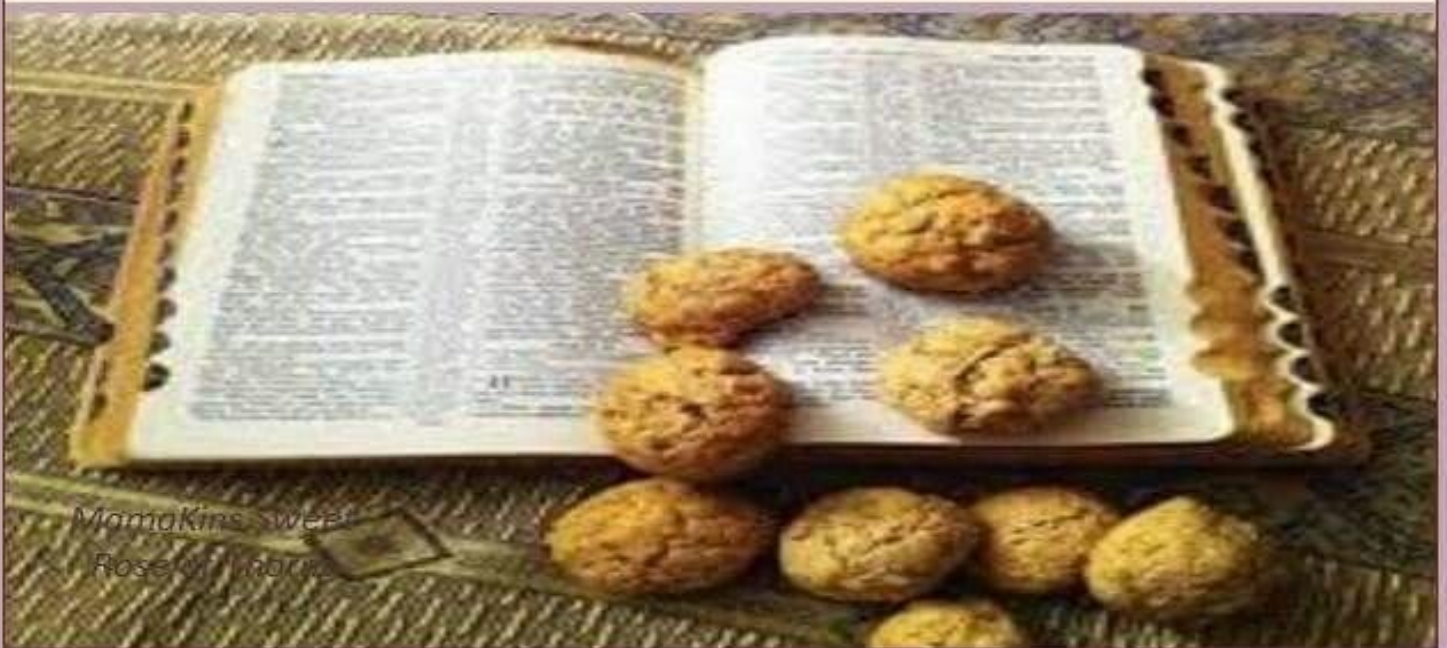
Add eggs & vanilla & beat on medium for another minute.

In separate bowl, mix flour, oats, baking soda, salt & cinnamon.

Slowly add the dry ingredients to the wet ingredients.

Stir in raisins & drop by spoonfuls on a cookie sheet.

Bake for 12 - 14 minutes. Cool & Enjoy!



*MamaKins Sweet  
Rose of Thorns*

# GOD BLESS OUR SERVICE MEN AND WOMEN

“Finally, be strong in the Lord and in His mighty power. Put on the full armor of God so that you can take your stand against the devil’s schemes.” (Ephesians 6:10-11)

**Joe, Chloe, Hannah, David, Courtney, Frank, Kyle, Michael, Allan, Mario, Roger,**



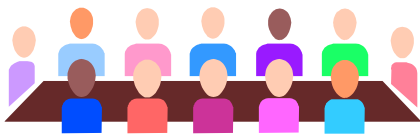
**Chris**



## The Veterans are always in need of:

Toothbrushes, toothpaste, shaving cream, shampoo, conditioner, deodorant, razors, tissues & handkerchiefs (new unopened). No candy, food, or drinks right now. They **are** accepting used clothing items again.

Please bring your donations to church and place them in the baskets and box provided in the parish hall. Thank you all for your continued support!



### VESTRY MEMBERS

**Kimberly Truxell, Sr. Warden - ('23)**  
**Bruce Comfort, Jr. Warden— ('23)**

Vel Shreve ('23), Judy Eller ('24), Charlie Pfeifer ('24), Debbie Whitehorne ('24), Linsey Shreve ('25) Liz Kress ('25), Peggy Pfeifer ('25)

Holy Father, the navigator of our souls, hear us as we hold up before you our annual Vestry. Be with us as we chart a course together, inspired by the presence of your Spirit. Give courage to our clergy, our leaders and each of us, as we move forward with your blessing. For all we do, we do to your glory. In Jesus' name. Amen.



*Please keep these people in your prayers*

John Eidam	Dylan	Nancy Evans
BJ Neaves	Robyn	Val Powell
Lois Deloatche	Diane	Josie C.
Patsi Walton	Howard Belote	Megan C.
Kathy Vanderslice	Gary	Debbie Hollister
Tammy	Nancy Davis	Jack & Dianne McKnight
Kathleen Spudes	Samantha	Myles & Family
LuAnne Cattley	Eddie	Charlie & Leslie Pereira
Mary	Niko	Clay & Wanda Smith
Teresa	Jessica	Bert & Ann
Jonathan	Becky	Debbie & Kenny
Charlotte Corbett	Laura	Johnny & Nancy
Hannah	Dewey Radford	Bruce & Nancy Comfort
Nancy	Eastin	Sean & Jodi McGinty
Elma Hagemeyer	Rick Daniels	Kathy & Tim Sarver
Kevin	Sarah Kakol	Paul & Lee Nelson
Charlie	Susan Sigler	Brian & Brenda Hallman
Sebastian	Charles	
Wayne Radford	Katie	
Bill	Jennifer	
Kathie	Roger Bowser	
Lisa	Mary Horkey	
Bob	Karen	
Daniel	Dot Pierce	

## *What Can I Say Instead of “You’re in my Thoughts and Prayers”?*

- I am so deeply sorry for your loss.
- I will be thinking of you and sending my love.
- We will miss them more than words can say.
- They touched our lives and so many others.
- Please know I’m always here for you.
- You aren’t alone, we are here for you whatever you may need.
- No words could fully express my sorrow.
- There is nothing more I can say than how deeply sorry I am.
- I love you, please accept my condolences.
- Nothing I can say will ease your pain, but I am forever sorry for losing someone so special.
- My thoughts are with you in such a difficult time.
- I am sending prayers your way and hoping you know how much we care.
- My prayers are with you and your family as you cope with such a heart breaking loss.
- I am keeping you in my thoughts and sending you my love.





# St. Peter's Episcopal Church

## Vestry Meeting Minutes

July 10, 2023

**Opening:** The St. Peter's Vestry met together in the Diffenbaugh Library on July 10, 2023. Attending the meeting were Fr. Jim, Debbie Whitehorne, Bruce Comfort, Linsey Shreve, Vel Shreve, Charlie Pfeifer, Peggy Pfeifer, Judy Eller. Absent from this meeting were Kimberly Truxell and Liz Kress.

**Vestry Meeting Opening:** The Vestry Meeting was opened with the beginning of the service of Evening Prayer led by Debbie Whitehorne.

**Agenda:** Fr. Jim asked all to look at the agenda for the evening and see if any changes or additions needed to be made before starting. Linsey asked to have "Active Shooter Training" added to the New Business. Charlie motioned to accept the agenda, and it was seconded by Peggy. The agenda was accepted by acclamation.

**June 2023 Minutes** Charlie motioned to accept the minutes; Debbie seconded. The minutes were approved by acclamation.

**Finance Report:** Charlie reviewed the June Financial Report with the vestry.

The Cash Account Balances for June 2023 are as follows:

Operating Account:	\$40,716.22
Money Market Account	\$40,071.02
Composite Fund:	\$69,524.38
Total Net Assets:	\$153,181.87

Judy motioned to accept the Financial Report, Linsey seconded, and it was approved by acclamation.

**Rector's Report:** Fr. Jim reported that he had 5 hospital visits, 2 Pastoral phone calls, and 1 home visit.

He presented the Interim Ministry Project to his IMN peers. He also renewed his Safe Church Training on June 24, 2023.

**Senior Warden's Report:** Kimberly was absent.

**Junior Warden:** Bruce reported that a new pump was installed in the drain for the parking lot. It has a few kinks that need to be addressed, but it is working well. He is still waiting for a reply from the Fire Marshall to get an assessment of the church facility itself.

### **New Business:**

- 1. Safe Church Training Manager:** Janet Chauncey has accepted this position. She will oversee the administrative side of this training, and create files for recording certificates, policies, and procedures. She will act as the liaison to the vestry.
- 2. Mutual Ministry Review:** Fr. Jim will be working with Canon Lynn Farlin on this. [A Mutual Ministry Review "is a mutual review of the ministry that is happening by both the clergy and the lay folks. The idea is to acknowledge the things that are going well, the growing edges, and the possibilities for the coming year", as stated by Canon Lynn Farlin.] Suggested date for this is August 20<sup>th</sup> following the 10:00 A.M. service.

3. **Active Shooter Training** was introduced by Linsey. She had recently undergone this training at her work and thought it may be applicable to our church. Virginia Beach Police Department does this for no fees (although they will accept donations). It was thought to be comparable to the course that Fr. Jim, Debbie, and several others attended a while ago.

**Old Business:**

1. **Cleaners:** Vanguard is the new janitorial service for the Church and the Day School. They will begin July 15, 2023, with a deep cleaning of both facilities.
2. **Water Fountain:** To be tabled again until the next meeting.
3. **Reviewing the Annual Audit of the Church Books:** Charlie is in contact with Carolyn King to do this audit while she is in the area.
4. **Security Lock on the exterior white door:** As previously stated, Bruce is still trying to get an evaluation of needs from the Fire Marshall regarding the doors and the access thereof for safety.
5. **Interim Ministry Update:** Fr. Jim is working to streamline this, and he is still working with the Transition Team during this time.
6. **Trustees:** Kimberly was not here to discuss.
7. **By-Laws:** Kimberly was not here to discuss.
8. **Bookkeeper Assistant:** Bruce conveyed his concern that Charlie was the only local individual with a knowledge of our bookkeeping procedures and programs. He has suggested that we try to engage someone else in case Charlie is not available for an extended period. Matt McGary (CPA friend of Charet Thill- day school) was suggested. Charlie agreed and will be in contact with him as soon as he can.

The next Vestry meeting will be August 14, 2023.

There being no further business, the meeting was adjourned and closed with the Lord's Prayer and the conclusion of the Evening Prayer service.

Respectfully submitted,

Laura Kallestad

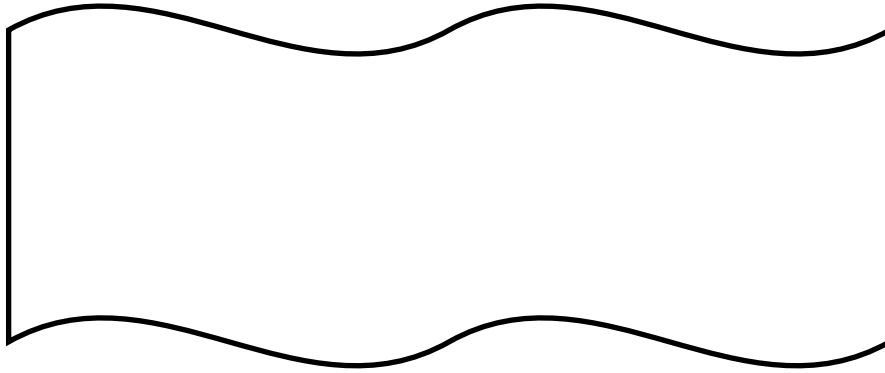
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## We Need Your Help!

We are going to re-design the Prayer List in both the bulletin and The Call. Please make a list of all the names you have asked to be on these lists and provide the last names so we may include them and to provide easy recognition in the future. If we do not receive last names (except in the case of privacy issues), the name will be removed from the list. Please take this time to correct any names (or note the privacy issue) you would like prayers or blessings for on this sheet and return it to the office. Thank you!



First Name	Last Name	First Name	Last Name	First Name	Last Name



St. Peter's Episcopal Church & Day School  
224 S. Military Hwy  
Norfolk, VA 23502  
Office: (757) 466-9392  
Fax: (757) 466-9414

“THE CALL”

“Celebrating and Proclaiming our Life in Jesus Christ!”

## “THE CALL” - SEPTEMBER

**St. Peter's Episcopal  
Church & Day School**  
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*St. Peter's Church was organized in 1885 and the cornerstone was dedicated September 5th, 1886. This structure still stands on Brown Avenue in Norfolk. The first worship service at our present site was in the parish hall on Christmas Eve, 1959. All existing construction was completed in 1965.*

